WENDY VALLADARES

713 598 9327

wendyvall94@gmail.com

Houston, Texas

https://wendyval.github.io

SKILLS

HTML & CSS

JavaScript

Bootstrap

Git/GitHub

Adobe Illustrator & InDesign

Customer Service

Bilingual

EDUCATION

BACHELOR OF ARTS / INTEGRATED COMMUNICATIONS

University of Houston
2014 - 2018

CERTIFICATIONS AND SPECIAL TRAINING

FREECODECAMP'S RESPONISVE WEB DESIGN CERTIFICATE
MARCH 2019

GROW WITH GOOGLE CHALLENGE SCHOLARSHIP
JAN 2018 – APR 2018

PROFESSIONAL EXPERIENCE

GUESS THE NUMBER GAME
- Created a guessing game where the user needs to guess the computer-generated number in under a limited number of attempts.
- Built using HTML, CSS, JavaScript

https://wendyval.github.io/Guess-the-Number-Game

TIP CALCULATOR
- Created a basic calculator that will show the user how much money to leave as a tip.
- Built using HTML, CSS, JavaScript

https://wendyval.github.io/Tip-Calculator

BUSINESS CARD DESIGNER
- Created a business card application that will allow users to input their information and apply desired designs while also being displayed instantly.
- Built using HTML, CSS, JavaScript

https://wendyval.github.io/ Business-Card-Designer

PROFESSIONAL EXPERIENCE

ASSISTANT CASE MANAGER
The Law Office of Gerard Lynch | Jan 2013 – Jun 2013
Hired as a temporary worker and was later promoted to a full-time employee as the assistant case manager. Assisted clients in filling out the proper paperwork. Followed up with prospective clients and answered any questions they had.
- Filed claims and created new client files
- Answered multi-line phones and directed lines to the appropriate individual
- Performed clerical/receptionist duties
- Entered client data information into the case management program